**Meeting Notes**

**K4/K5 Weekly Team Meeting**

- **Date:** Friday, December 8, 2006
- **Time:** From: 10:00am To: 11:00am
- **Location:** Maple Ave. Donna Taber’s Office

**Invitees:** Parker, Bosanko, Edgar, Santi, Turner, Ye, Pendell  
**Attendees:** Parker, Bosanko, Edgar, Santi, Ye

**Agenda:**
- Updates
- New Issues
- Scheduling update

## Issues

<table>
<thead>
<tr>
<th>Issue Description</th>
<th>Impact</th>
<th>Action Required</th>
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<tbody>
<tr>
<td>K5 and Permit Server Performance</td>
<td>May require additional time</td>
<td>Steve investigating</td>
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<tr>
<td>K-Proxy work will be required in January</td>
<td>Could impact schedule</td>
<td>Investigate</td>
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**Notes**
- Discussion of Permit Server/K5 performance issues under investigation by Steve E.
- Permit Server updates moved from December 8th to December 9th by Steve E.
- We need to understand the impact of the K-Proxy work scheduled for January

**Action Items for Follow up**

<table>
<thead>
<tr>
<th>Items:</th>
<th>Assigned To:</th>
<th>Date</th>
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<tbody>
<tr>
<td>K-Proxy needs to be prioritized against K4/K5 work in January</td>
<td>Tom</td>
<td>12/8/2006</td>
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**Handouts:**